



THE GUIDELINE OF THE CPF REQUEST

HAWAII PACIFIC BAPTIST CONVENTION

CHURCH PLANTING OFFICE

REVISED 11/23/16

This guideline is designed to provide information regarding the qualifications, procedures and grant policies for the administration of the Church Planting Fund (CPF).

Definition:

The HPBC CPF is an annually conditional fund for the church planting ministry operation to assist an HPBC local congregation that multiplies a new local, “Missional” congregation that is consistently obedient to the Great Commission (Mt 28:18-20) by multiplying converts, disciples making disciples and churches planting churches.

Source:

The CPF is 100% NAMB funds that are provided by the mission gifts from North American Mission Board (NAMB).

Purpose

The CPF is designated to assist 1) an HPBC affiliated “Missional” church that multiplies a new “Missional” fellowship, church-type mission, or constituted church; or 2) a new HPBC affiliated “Missional” church that has started within 5 years.

Definition of Congregation:

The HPBC local congregation embraces a **church**, a **church-type mission** or a **fellowship**. Those 3 types of congregations can be defined as follows:

- **Church** is a body of baptized believers that has formally organized/constituted into a church. This church must be affiliated with HPBC through the process of HPBC affiliation.
- **Church-type mission** is a body of baptized believers having a distinct identity that meets regularly for worship, engages in Bible study and evangelism, and provides opportunity for stewardship and fellowship, but has not yet constituted as church. This church-type mission must be affiliated with HPBC through an HPBC affiliated-sponsor church.
- **Fellowship** is a body of baptized believers, which is combined with prospective converts, who plan to launch a new church-type mission or a local SBC church. This fellowship must be affiliated with HPBC through an HPBC affiliated-sponsor church.

Rationale:

Strategic Statement of HPBC Church Planting:

- Churches plant churches.

Primary Core Values of the Biblical Church Plant:

- **Prayer** – Explore the spiritual movement of God for Church Planting Movement (Acts 1-28)
- **Missional** – Reproductive passion (Matt 28:18-20)
- **Local** – Relevant to local community (Acts 15:28; 20:20)
- **Connect** – Connect with local partner churches and leaders (Ephesians 1:22-23; 2:20-22)

CPF Values:

The CPF is provided according to the following values:

- Church Planting: We value church planting as the most effective method of local community evangelism.
- Partnership: We value “cooperative work” with partner churches and individual partners.
- Local Church’s Sponsorship: We value the accountability of a local church.
- Autonomy of a Local Church: We value the autonomous decision-making of the local congregation for a church plant.
- Self-sustaining plan: We value the desire to be self-sustaining as a goal for a new congregation.
- Diversity: We value the diversity in church planting approaches to diverse people groups in the Hawaii/Pacific region.
- Missional Church: We value the churches that multiply churches.

Criteria:

- Clear, realistic vision and action plan for growth
- Productive partnership
- Self-Sustaining plan with local church ownership (Sponsoring Church & New Congregation)
 - Intentional self-sustaining plan
 - Sponsoring church’s long term implementation plan
- Intentional process to multiply:
 - New believers
 - Small groups
 - Disciples
 - Leaders
 - Churches
- Personal Development

Limit:

The CPF is limited to an HPBC affiliated church that is still in need of assistance since it has launched within 5 years, or an HPBC-affiliated sponsor church that continually multiplies a church-type mission or a fellowship in the state of Hawaii, the US territories of Guam and American Samoa; and the Pacific Island nations under US protectorate, for the ministry of the other geographical area is covered by SBC International Mission Board (IMB) or other domestic state conventions.

Qualification of the CPF applying church

1) The applying church, as a SBC local church, must:

- Be an HPBC affiliated or cooperating church that contributes to the Cooperative Program for global missions through the HPBC (Minimum 6% of the annual budget without designation) and gives other contributions) to SBC mission entities, such as Sue Nishikawa, Annie Armstrong, Lottie Moon, World Hunger, HPBC local Associations (Minimum 4% of the annual budget without designation);
- Report annually through the Annual Church Profile (ACP) to the SBC;
- Participate in associational and state convention events

2) A new church plant that receives the CPF through the sponsor church is also required to meet the qualifications.

3) A CPF requires a congregational agreement. The sponsor church must vote with the whole congregation or the alternative group that represents the congregational agreement before applying for the CPF assistance.

Concept of the Sponsorship:

The sponsor church is accountable for the process of a new church plant to settle down as a new healthy, self-sustaining local, SBC church that continually grows and multiplies disciples.

The Role of Sponsorship:

- Adopt the church plant as a body of HPBC affiliated sponsor church
- Be accountable for the NAMB funding to the new church plant
- Coach the church plant to become a healthy, missional, local, SBC church
- Work alongside with other supporting churches

The supporting Church

- Support the new church plant by going, learning, telling, praying, sending and giving
- Work alongside with the sponsor church

Approval Process:

The CPF assistance requires two different processes of approval as follows:

1) Position Request Process:

- First, the church applies for the CPF assistance to the HPBC church planting office (CPO).
- Second, the CPO requests the West Regional NAMB office for the position assistance.
- Third, the West Regional NAMB office approves the request of funding to support the position.

2) Personnel Process:

- First, the church planter candidate applies for the church planter assistance through NAMB.
- Second, the CPO initially assesses the candidate.
- Third, the candidate goes through the NAMB assessment process.
- Four, the CPO assess the candidate through the in-person interview.
- Five, the CPO approves the personnel with NAMB's agreement.
- Six, NAMB sends the message of approval to the candidate.

Determination of the Funding:

The funding is negotiable based on the following concerns that include:

- Need of the church plant
- Limit of the HPBC church planting budget

Processing Days:

The processing, generally, takes 30 to 90 days.

CHURCH PLANTING PROCESS & THEIR REQUIREMENTS

The CPF may be applied anytime in three different phases. Each phase has a different goal with proper requirements.

I. Applying for the launching assistance funding (Phase I)

The initial phase of funding assists the launching process of a new congregation that may be a new church-type mission or a constituted church.

During this phase, the church planter is expected to launch a new congregation within 6-8 months. The church planter is highly encouraged to focus on 1) intentional evangelistic contact such as one-on-one visits, phone calls, invitations to home or private space, or others; 2) gospel presentation at one-on-one or group meeting; and 3) mobilizing partners and partner churches for outreaching the community.

The funding lasts a year.

The launching assistance funding may be extended once. The sponsor church may apply for the funding renewal for the new church plant by submitting the application to the church planting office. The forms required are:

- The CPF request form OR renewal request form (if the church plant has received CPF)
- The strategic plan for the following year.
- The prior-year ministry evaluation form (if the church plant has received CPF)

II. Applying for the multiplying and developing assistance funding (Phase II)

The second is the multiplying and developing phase. Its goal is to multiply converts and develop disciples and leaders.

The church planter will: 1) continually engage the community and build relationships with community people; and 2) develop disciples and leaders who will lead the congregation in spirit of ownership.

The church planter is highly encouraged to focus on 1) intentional evangelistic contact, such as one-on-one visits, phone calls, invitationsto home or private space, or others; 2) gospel presentation at one-on-one or group meeting; 3) mobilization of partners and partner churches to outreach the focused people to the Lord; and 4) discipleship and leadership training (this is an additional focus to the Pre-Launching Stage).

The funding lasts a year.

The developing and multiplying assistance may be extended once. The sponsor church may apply for the funding renewal by submitting the application to the church planting office. The forms required to complete are:

- The CPF request form OR renewal request form (if the church plant has received CPF)
- The strategic plan for the following year.
- The prior-year ministry evaluation form (if the church plant has received CPF)

The deadline for the renewal request is June 15. The extended funding would be less than the prior funding.

III. Applying for the self-sustaining assistance funding (Phase III)

The congregation is expected to build the internal and external cohesiveness and remain self-sustaining. The church plant funding is available for the congregation started within 5 years.

The goal is to settle down as a self-sustaining church.

The church planter is expected to: 1) engage the community and build relationships with people; 2) develop discipleship and leadership; and 3) grow in internal and external cohesiveness and remain as a self-sustaining congregation.

The church planter is highly encouraged to focus on 1) intentional evangelistic contact by one-on-one visits, phone calls, invitations to home or private space, or others; 2) gospel presentation at one-on-one or group meeting; 3) mobilizing partners and partner churches to provide outreach to the focused people to the Lord; 4) discipleship, leadership training and small group development; 5) self-sustaining.

The funding lasts one year only.

The sponsor church will submit the Church Planting Office the following forms:

- The CPF request form
- The strategic plan for the following year.
- The prior-year ministry evaluation form if the church plant has received the CPF

Qualifications of the Church Planter

In order to qualify for funding, the planter must meet the following prerequisites:

- A. Be an active member of a cooperating Southern Baptist church.
- B. Be legally permitted to work in the United States.
- C. Be willing to work alongside with the sponsor church pastor or leaders.
- D. Neither the planter nor his wife who are actively participating in or promoting glossolalia shall be approved for the grant. HPBC agrees with NAMB that states, "No person who is actively participating in or promoting glossolalia shall be appointed, approved or endorsed by NAMB. This includes having a private prayer language." Accordingly, continued participation will result in termination.
- E. All church planter or apprentice candidates must go through the NAMB assessment and be qualified for the approval of NAMB funding.
- F. The church planter must commit to at least 25 hours per week for church planting ministry.

Basic Principle of the Amount Adjustment:

Availability of CPF is a factor in determining the amount of assistance since the fund is never sufficient to meet the needs through the HPBC.

The amount will be negotiated by a representative of the Church Planting Office in cooperation with the sponsoring church. The factors that reflect to the settlement are:

- Needs of the new church planting ministry, which is well planned for self-sustaining project
- Available money that HPBC church planting office holds in the fiscal year
- The prior-year ministry evaluation
- Cooperative Program contribution of both the sponsor church and the new church plant
- The average of the living cost of the ministry-focused people in their residential area

Payments

HPBC Church Planting Office notifies the approval of funding to the sponsor church. The notice contains the following information:

- Amount approved
- When first payment will be made
- Where the payment will be sent
- Notice of pending approval of NAMB assessment

Since the planter is **not** an employee of the HPBC or the NAMB, payments cannot be made directly to him. Payments can be made to the sponsor church or the new church plant. This will be determined in consultation with the sponsor church.

No payments can be made until the Church Planting Office receives the monthly report. Church Planters can turn in reports beginning the 20th of each month.

Termination of the Agreement

Church Planting Fund is annual. All the funding is, automatically, terminated by December 31 of the current calendar year, unless renewed for another specific period never longer than one calendar year at a time. An agreement to provide Church Planting Fund will, however, be terminated earlier if it is determined that any of the following conditions exist:

- A. The need no longer exists.
- B. The new church does not live up to its agreement as stated in the Request and Agreement for Church Planting Fund.
- C. The church should exist as a Southern Baptist Church. If the church ceases to exist this passion, the funding will be withdrawn.
- D. The planter is no longer able to keep at least 25 hour-commitment per week to his church planting ministry.

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